

NORTH FORT MYERS FIRE CONTROL AND RESCUE
SERVICE DISTRICT
BOARD OF COMMISSIONERS

February 24, 2020

Chairman Michael Gatewood called the North Fort Myers Fire Control and Rescue Service District Board of Commissioners to order at 5:05 p.m.

Roll Call

Present:

Commissioners: Mike Gatewood
Leroy Nottingham
Thomas Mere

Danny Ballard
Robert Hoke

Chief David Rice
Fire Marshal Rick Jones
Public Education Officer Kulwicki
Office Manager Monique Brooks

Asst. Chief John Manson
Union Representative Slaybaugh

Absent: None

Invocation: Commissioner Mere

Pledge: Commissioner Hoke

Public Input: None

Minutes:

Commissioner Mere made a motion to accept the January 21, 2019 minutes, as written. Seconded by Commissioner Hoke. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0. (1)

Treasurer's Report: The January treasurers report was presented. At this time, we are 34% through the budget year, received 91% of revenues (including cash brought forward) and spent 38% of expenditures (less reserves). (2)

Monique added that the Fiscal Year 2019 Audit field work will be tomorrow.

Monique explained that it was brought to our attention by the Bank, that currently the only authorized persons on our accounts, were the Commissioners; therefore, if the bank needed to contact us, to verify any transactions, that they could only speak to the ones listed on the account, which are the Commissioners. Therefore, the Bank suggested adding some Administration personnel to the bank accounts. Unfortunately, they do not have an area for Authorized Users, therefore, they have to be listed on the account as a Signor. Per the advice of the Auditors, they suggested the Chief and Assistant Chief be the ones listed.

Commissioner Hoke made a motion to allow Chief David Rice and Assistant Chief John Manson to be added to the bank accounts. Commissioner Ballard amended the motion, to add that there is the understanding that the Chiefs are not signing checks, it is only for the Administration authority of the accounts. Seconded by Commissioner Mere. Discussion from Commissioner Nottingham was that he wanted an attorney to approve this. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0.

There were no other questions or comments.

Chief's Report:

By Chief Rice-

- Lt. Brian Roberts is retiring in May, and we have posted for the Lieutenants Exam
- Our ISO Audit is complete, and we should know the results in a few months

- We are still waiting on one more quote for the apron at Slater Road
- Brush fire season has officially began. Commissioner Hoke asked if we call in Overtime, when we send a strike team out? Yes, if it puts us below minimum manning
- North Fort Myers Chamber of Commerce has asked Chief Rice to come and speak on the State of the District
- Thanked Monique for her hard work in preparing for the Annual Audit

By Chief Manson-

- Run report attached
- Pumps on two of the Rescue trucks are broke
- All 3 of the new vehicles for Administration (Public Education and Inspectors) are in. He would like to sell two of the F150's, and keep the Expedition for the Fire Investigators. Commissioner Gatewood asked if we should keep one as an extra? We are keeping one, to be used as a Service vehicle.
Commissioner Ballard made a motion giving administration the latitude to find the best selling price for the (2) 2006 Ford F150's. Seconded by Commissioner Nottingham. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0.
- Thank you to Firefighter Ferrante for installing the LED lights in the bay at Station 1

Fire Prevention: Report attached. The Inspectors are now implementing a hydrant assessment procedure, which will help with our next ISO Audit. For the next five years, we will maintain an assessment program.

There were no questions or comments.

Public Education: Report attached. Christi added that we just finished a CERT Basic Training, and already have a request for another class. She also added that we just finished the Smoke Alarm Campaign for the hearing impaired, and that we installed 85 alarms, we were second in the county for volume. There were no questions or comments.

Union: Last month when he said he was not going to be the Union DVP, he was a month ahead of himself. He has actually decided to renew his term as DVP, if voted in by the members, and voting was this upcoming week.

Old Business: None

New Business: None

Commissioner Items:

Hoke – Last month we discussed the Chiefs Position for the future, just wondering where we were? Chief Rice said he spoke with the Attorney and we can adjust the job description, but he feels that Assistant Chief John Manson is ready and able to step into the position. Commissioner Hoke said he would really like to see more than one choice, he would like a minimum of three choices. Commissioner Nottingham added that he feels that anyone interested should be able to apply, from the rank of Captain and above.

Gatewood – wanted to thank Firefighters Koehn and French for responding to his mother – in- law recently, and what a great job they did. Thank you.

Public Input: None

Community Goodwill & Thank You:

Marilee Hunt, Southern Villas Mobile Home Park
Messiah Lutheran Church
American Red Cross

Commissioner Nottingham made a motion to adjourn the meeting. Motion was seconded by Commissioner Mere. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0.

Meeting adjourned at 5:32 p.m.

Supportive Documents:

1. January 21, 2020 Minutes
2. January Treasurers Report